

Daily Excavation– Safety Checklist

To be completed by a Competent Person

Date & Time:	Competent Person:			
Jobsite:	Signature:			
Weather Conditions:				
Water Conditions:	Wet	Dry	Submerged	
Measurements of Trench:				
	Yes	No	N/A	Comments
1. Was One-Call System contacted?				
2. Are there surface encumbrances? If so, what type?				
3. Does a hazardous atmosphere exist? If yes: follow confined space entry procedures policy, complete Confined Space Entry Permit, and monitor for toxic gasses.				
4. Is trenching or excavation exposed to public vehicular traffic and exhaust emission? If yes: warning vests are required, complete Confined Space Entry Permit and monitor for toxic gasses.				
5. Are other utilities protected? (Water, sewer, gas, or other structures)				
6. Are sewer or natural gas lines exposed? If yes: follow confined space entry procedures policy, complete Confined Space Entry Permit, and monitor for toxic gasses.				
7. Is a ladder within 25 feet of all workers?				
8. Is excavated material stored two feet or more from edge of the excavation?				
9. Is a protective system in place and providing employee protection?				

KEMI does not assume liability for the content of information contained herein. Safety and health remain your responsibility. This information is to be used for informational purposes only and not intended to be exhaustive or a substitute for proper training, supervision or manufacturers' instructions/recommendations. KEMI, by publication of this information, does not assume liability for damage or injury arising from reliance upon it. Compliance with this information is not a guarantee or warranty that you will be in conformity with any laws or regulations nor does it ensure the absolute safety of any person, place or object, including, but not limited to, you, your occupation, employees, customers or place of business.