

Fire Extinguisher Safety Checklist

	Types of Fire Extinguishers	Yes	No
1	Are Class A extinguishers located in areas where there is a potential for fires involving combustable items such as wood and paper?		
2	Are Class B extinguishers located in areas where there is a potential for fires involving flammable liquids such as oil, gasoline or grease?		
3	Are Class C extinguishers located in areas where there is a potential for electrical type fires?		
4	Are Class D extinguishers located in areas where there is a potential for fires involving flammable metals such as sodium, magnesium, etc.?		
5	Do you have the correct type of portable fire extinguishers?		

	Inspection of Fire Extinguishers	Yes	No
1	Have all fire extinguishers received an annual service inspection by a trained and certified inspection company?		
2	Is an up-to-date annual inspection tag located on each extinguisher?		
3	Has someone been trained within your facility to inspect all extinguishers on a monthly basis?		
4	Is the pressure gauge in the "normal" or "green" charged position/range?		
5	Is the pin in the extinguisher and has it been secured with a safety seal?		
6	Does the fire extinguisher have any visible defects such as a damaged hose, leaks, damaged pressure gauge, rust or corrosion etc.?		
7	Is a monthly inspection tag located on each extinguisher?		
8	Is the individual doing the monthly inspection verifying it by writing his/her initials and date on the monthly inspection tag?		
9	If any damaged or defective extinguishers are found, have they been placed out of service and disposed of?		
10	If any damaged or defective extinguishers are found, have they been placed out of service and sent out for repair?		
11	If placed out of service, has a spare extinguisher been put in its place?		

Hydrostatic Testing of Fire Extinguishers		Yes	No
1	Are dry chemical extinguishers that require a 12-year hydrostatic test emptied and maintained every 6 years? Dry chemical extinguishers that have non-refillable disposable containers are exempt from this requirement.		
2	Is hydrostatic testing performed by trained certified persons with suitable testing equipment and facilities?		

Location of Fire Extinguishers		Yes	No
1	Are the fire extinguishers clearly visible?		
2	Are the fire extinguishers mounted in readily accessible locations?		
3	Are the fire extinguishers mounted to the wall on brackets or in cabinets with the carrying handle located 3 ½ - 5 feet above the floor?		
4	Are extinguishers kept clear and not blocked by storage?		
5	Are extinguishers located along normal paths of travel and by exits?		
6	Are extinguishers kept in designated locations when not being used?		
7	Is the travel distance for employees to any Class A extinguisher 75 feet or less?		
8	Is the travel distance for employees to any Class B extinguisher 50 feet or less?		
9	Is the travel distance for employees to any Class C extinguisher based on the pattern for the existing Class A or Class B extinguishers?		
10	Is the travel distance for employees from any combustible metal working area to any Class D extinguisher 75 feet or less?		

Fire Extinguisher Training and Education		Yes	No
1	Has an educational program been provided to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage firefighting?		
2	Have employees designated to use firefighting equipment been trained in the use of the equipment? <ul style="list-style-type: none"> - When first given the assignment - Once a year thereafter 		

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